



# FAIR TRADE ORDER FORM SIMCOE SALE 2020

This order form is being used in conjunction with the sale in: **SIMCOE, ON**

## How to use this form:

1. Go to the website: [www.fairisfairtrade.org](http://www.fairisfairtrade.org) and select the PRODUCT LOOKBOOK in the top right menu.
2. Browse the PRODUCT LOOKBOOK and, for products that you wish to order, write the product code in the chart on the second page of this order form; product codes have a format like: EAR006
3. Fill in the rest of the details about this product: a description, quantity, and price
4. Submit your form by the submission deadline: **Friday October 30, 2020**
5. No payment is required until pickup (details below)!

## How to submit this form:

- Download and open the form, type directly into it, save it, and send it as an email attachment to: [villagescobourg@gmail.com](mailto:villagescobourg@gmail.com) (every picture in the catalogue will open an email to this address when you click on it).
- If you use a hard-copy of the order form, PLEASE PRINT CLEARLY and use one of the three options below:
  1. Scan it on a printer and send it as an attachment to the above email address OR
  2. Take a clear picture of it with your phone and email it as an attachment OR
  3. Return it to your Simcoe Fair Trade Sale committee at drop off mailbox at **St Paul's Presbyterian Church, 85 Lot Street, Simcoe** (opposite Simcoe Library).
- You will get a confirmation email leading up to the pick-up date outlined below, which will finalize your order and total price (including required HST). Note: this order includes **FREE SHIPPING TO SIMCOE PICKUP LOCATION.**

## Picking up your order:

Simcoe Fair Trade Sale committee has set pick up for: **SATURDAY, NOVEMBER 14** at First Baptist Church, Young & Talbot Streets, Simcoe (next to Talbot Arena) from 10am to 3 pm. Please use Talbot Street entrance to gym for pickup.

Payment upon pickup can be made by cash, debit or credit card (TAP will be available for touchless transactions). Be prepared that, during busy times, you may be asked to wait outside to allow for a safe and orderly process inside the church gym.

## Fair Trade Order Form Simcoe Sale 2020

YOUR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TOWN: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PRODUCT CODE	DESCRIPTION	QTY	PRICE	EXT. PRICE
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			Subtotal <i>(before taxes)</i>	\$